

**MINUTES
CITY BOARD OF EDUCATION
CITY OF MUSCLE SHOALS, ALABAMA**

The City Board of Education of the City of Muscle Shoals, Alabama, met for the Board's regular meeting in the office of the City Superintendent of Education of the City of Muscle Shoals, Alabama, on July 26, 2021, at approximately 6:07 p.m. The meeting followed a work session held at 5:30 p.m. The secretary called the roll with the following results:

Present: Clayton Wood
Celia Rudolph
Sonya Allman
Marilyn Davis
Jamie Stoddard

Absent: None

Also, present were Chad Holden, Superintendent and ex-officio Secretary to the Board and custodian of its minutes and records, and Denise Woods, Assistant Superintendent. Administrators present included Sheneta Smith, Wes Pounders, Jason Simmons, Britney Schneider, and Dianna Ritter. Also present were Supervisor of Student Services, Richard Templeton, and Technology Coordinator, Kevin Stephenson. Muscle Shoals Education Association representative, Alicia Whitehead, was also in attendance.

President Wood declared a quorum present and the meeting duly and legally constituted and open for the transaction of business.

A motion to approve the July 26, 2021, agenda was made by Dr. Stoddard and seconded by Dr. Rudolph. No discussion followed and the motion was subsequently approved with five yes votes.

Superintendent Holden stated he did not have any correspondence to share with the Board..

President Wood proceeded with the meeting agenda.

I. Business Action Items

Superintendent Holden read the following resolution regarding Consent Agenda action items:

Consent Agenda Resolution

For the consent agenda, the Board has been furnished with background material on each item or has discussed the item at a previous meeting. Consent Agenda items will be acted upon with one vote without discussion. If a Board member wants to discuss any item, it will be pulled from the Consent Agenda and voted on separately.

A. Dr. Holden recommended approval of the following Consent Agenda items:

1. *Minutes – June 28, 2021 (Regular Meeting)*
2. *Bills & Accounts for June*
3. *June Financial Report (June bank statements have been reconciled)*
4. *Declaration of Surplus Items*
5. *2021-2022 Course Offerings for MSHS and MSCA*
6. *Revised contract for School Resource Officers*
7. *Set Whole Board Training/Board Retreat for Friday, August 20, 2021 (1:00-3:00 p.m.)*

A motion to approve the superintendent's recommendation was made by Dr. Rudolph and seconded by Dr. Davis. No discussion followed and the superintendent's recommendation was approved by five yes votes.

B. 2021-2022 School Handbooks

Superintendent Holden recommended approval of the 2021-2022 school handbooks. A motion to approve the superintendent's recommendation was made by Dr. Davis and seconded by Mrs. Allman. No discussion followed and the superintendent's recommendation was approved by five yes votes.

C. Personnel Report

Superintendent Holden recommended approval of the Personnel Report. A motion to approve the superintendent's recommendation was made by Mrs. Allman and seconded by Dr. Stoddard. No discussion followed and the superintendent's recommendation was approved by five yes votes.

For the benefit of the audience, the Personnel Report was read by Dr. Holden.

The Personnel Report is shown at the end of these minutes.

II. Superintendent's Report/Announcements

Recognitions/Congratulations

- Congratulations to Dwight McGee, robotics teacher at MSMS, for being awarded a \$1,300 grant through the SDE for his classroom.
- Dr. Matthew Carpenter, Assistant Supervisor of Student Services, has been selected for a leadership position with the Alabama Council for Exceptional Children. He is to be commended for seeking and accepting a leadership position in a statewide organization.
- Dr. Holden stated Laci Lake, the district's new mental health services coordinator, is doing a fantastic job, especially considering that her position did not even exist in Alabama until last year. Mrs. Lake has recently become a certified trainer in mental health first aid and will turn this training around with counselors and administrators. She will also be leading an effort to implement a program called Rhithm, a social and emotional check-in system with students.
- Superintendent Holden mentioned his appreciation to employees who participated in professional learning during the summer months (many on their own time and effort).

Upcoming Dates of Interest

- Institute, August 2, 2021, at Muscle Shoals High School beginning at 8:00 a.m. (Board members are invited)
- Work Days/Professional Development Days, August 3-5
- School for students begins on Friday, August 6

III. Adjournment

President Wood asked if there was any other business to be addressed or any comments from the Board. There being no remarks, Mr. Wood declared the meeting adjourned.

Minutes approved:

Attest:

Chad Holden

SEAL

July 26, 2021

Personnel Report

I. Reassignment to TEAMS Contract (Teacher Excellence and Accountability for Mathematics and Science)

Advanced Contract of 189 annual days (begins July 30, 2021)

Individuals already hold specialized credentials

Tamra Counts	MSHS Math	5 year contract	STEM Certified
Leella Holt	MSHS Science	5 year contract	National Board Certified
Chris Porter	MSMS Math	3 year contract	National Board Certified
Jenny Lee Cottrell	MSMS Math	5 year contract	STEM Certified
Victoria Lee	MSMS Science	3 year contract	STEM Certified
Tina S. Mitchum	MSMS Math	5 year contract	STEM Certified

Preliminary Contract of 189 annual days (begins July 30, 2021)

Individuals agree to pursue specialized credentials and report adequate progress

Cathy Belote	MSMS Math	1 year contract * pending certification
Kerry Johnson	MSHS Math	1 year contract
Christina Porter	MSMS Science	1 year contract
Karen Posey	MSHS Math	1 year contract
Lori Roberts	MSHS Science	1 year contract
Mary Frances Rye	MSMS Math	1 year contract

II. Resignation

1. Sadawna Creekmore
- Community Education/Extended Day Program Site Lead

III. Other/Special Appointments or Supplemental Assignment

1. Correction of clerical error from 06-28-2021 regular meeting

Hannah Vincent, McBride Elementary teacher should have been 187 days instead of 180 day assignment.

2. Additional (5) band staff , to be paid hourly rate as noted/no benefits, as needed/schedules TBD, effective summer 2021

1. Jesse Banister, \$12.00/hour, band camp only
2. Jacqueline Goodwin, \$20.00/hour, band camp through end of 2021-2022 school year
3. Griffin Hood, \$30.00/hour, band camp through end of 2021-2022 school year
4. Christopher Sherman, \$30.00/hour, band camp through end of 2021-2022 school year
5. Vanessa Vega, \$30.00/hour, band camp through end of 2021-2022 school year

3. Radio Broadcast Crew for 2021 Football Season

1. **Tony Word** – Producer/Stats - \$120.00/game not to exceed \$1,200.00 (season and playoffs)
2. **Clint Reck** – Sideline commentary – Volunteer/zero compensation
3. **Brian Lindsey** – Color Analyst – \$120.00/game not to exceed \$1,200.00 (season and playoffs)
4. **Tim Underwood** – Point of contact with WLAY and Play-by-play commentator, \$200.00/game not to exceed \$2,000.00 (season and playoffs)
 - o Additional compensation 15% of total advertising sales

4. Live Stream Crew for 2021 Football Season

1. **Rea Phyfer** – Color Analyst – \$120.00/game not to exceed \$1,200.00
2. **Ben Owen** – Play-by-play commentator, \$200.00/game not to exceed \$2,000.00
3. **Thomas Martin** – Camera – \$120.00/game (home games only) not to exceed \$600.00

5. SpEd PD Day/Managing Crisis Safely , \$75.00/day, to be paid from General Fund (retroactive to 7-21-2021)

1. Taylor Darden
2. Thad Looser

6. Saturday School Staffing (2 employees) for 2021-2022 school year, \$25.00/hour, schedule TBD, to be paid from General Fund

1. Blaze Lawrimore
2. Tonya Peoples

7. Nine (9) Stipends paid to AP teachers

Stipend for three days (up to 18 total hours each) of Saturday instruction of 2021-2022 AP students (per Partner School Agreement) for high school AP teachers; Paid from local funds; \$300/day or regular daily rate if higher.

Tamra Counts (AP Calculus)	Lori Roberts (AP Biology)
Terri Gourgeot (AP Literature)	Brad Broadfoot (AP History)
Holli Wade (AP Language)	
Amanda Mathis (AP History)	Amanda Mathis (AP Government)
Leella Holt (AP Chemistry)	Leella Holt (AP Computer Science)

8. Shonda Baggette

Additional compensation for completing a 30 hour training (Brainspring's Phonics First Level 1) at the request of the district. 30 hours at calculated hourly rate of \$43.59/hour. To be paid from ARI At-Risk Grant and Title II funds.

9. Melissa Bailey

Part-time, contract, teacher of German at Muscle Shoals High School for 2021-2022 school year. \$30,000.00. To be paid over 12 months. (She is a retired, certified teacher.)

10. Amanda King

Contract teacher of Science at Muscle Shoals High School, Fall 2021 term, , \$19,000.00. To be paid over 5 months. (She is a retired, certified teacher and will be filling leave for Kathy Eldridge.

11. Community Education; 9 Extended Day Student Aides

Temporary, part time, \$9.00/hour; Schedule TBD effective between August 2, 2021 and May 25, 2022. (funding source 6921 or 5330)

Macey Bass Mary Emma Box Anna Denton Sam Jacobs
Brianna McCarley Chase McDonald Chastin Mitchell Kenedi Pace
Anna Wilson

12. Community Education; 4 Extended Day Site Leads and 1 substitute

Temporary, part time, \$20.00/hour; Schedule TBD effective between August 2, 2021 and May 25, 2022. (funding source 6921)

Kiara Goodloe Joseph Riley Killen Leigh Ann Malone Michelle Williams
Sadawna Creekmore (as needed sub)

13. Community Education; 1 Extended Day Enrichment Counselor (others TBD)

Temporary, part time, \$25.00/hour; Schedule TBD effective between August 2, 2021 and May 25, 2022. (funding source 6921)

Anna Grinnell

IV. 2021-2022 Activity and Athletic Supplement Assignments (per attached documents)

1. 2021-2022 Activity Supplement Schedule
2. 2021-2022 Athletic Supplement Schedule

NOTE: 2021-2022 Activity and Athletic Supplement Assignments on file at the Board office.

Information only – Not a Board Action Item

Position(s) employed through Kelly Services

- **Kristen Fowler (previously worked as an aide in SpEd Pre-K through Kelly Services)**
Will work as an aide at Webster Elementary for the 2021-2022 school year
- **Haley Green**
Will work as an aide at Webster Elementary during the Fall 2021 term as needed